

## **Panto 2017 - Important information**

### **Adult Cast (16+)**

Adults wanting to act will need to audition for (and get) an 'adult rehearsal part'\* at Panto Audition 1 or 2.

*Cost:*

*£20 The Crowborough Players Membership (£10 for u-18s and full-time students)*

*£10 pantomime performance fee*

### **Senior Youth Cast (12-15)**

Children aged 12-15 who want to act will need to audition for (and get) an 'adult rehearsal part'\* at Panto Audition 1 or 2

**OR**

attend the Youth Audition Workshop to be given a 'youth rehearsal part'.

*Cost:*

*£10 The Crowborough Players Membership*

*£10 pantomime performance fee*

### **Junior Youth Cast (6-11)**

Children aged 6-11 who want to act will need to attend the Youth Audition Workshop to be given a 'youth rehearsal part'.

*Cost:*

*£10 The Crowborough Players Membership*

*£10 pantomime performance fee*

\* 'Adult rehearsal part' – see expectations sheet items 9 & 10

## Our expectations of the cast

Being in a pantomime is an amazing experience, but unless everyone gives 100% it soon stops being fun...

The Production Team have a number of expectations of cast members. These are the **main** ones:

1. All actors agree to turn up on time for every rehearsal for which they are called and attend all 'key dates' rehearsals.
2. All actors over 7 years old agree to perform in all 4 performances. (Under 7 – any missed performances must be agreed with the Production Team in advance).
3. All actors agree to provide the Production Team with details of rehearsal dates that they cannot make **well in advance**, preferably at the start of the process in September. There is a system of '3 strikes and you're out' for unexplained absences.
4. All actors agree to read through the scenes they are due to rehearse before each rehearsal, and then review the scenes again at home after the rehearsal.
5. All actors agree to be responsible for their own props (including finding stand-in props for rehearsals) and to put them away properly after use.
6. All actors agree to listen carefully and make notes on their script of the instructions they are given by the Directors. (Also taking notes for any scene colleagues who are absent).
7. All actors agree to respect their fellow actors by being in the right place at the right time, learning their lines, and being quiet when others are acting.
8. All actors agree to respect the theatre rule that the Director's decision is final. There are no divas in the Crowborough Players! ;)
9. Actors with 'adult rehearsal parts' agree to help set up the rehearsal space and clear away after rehearsals (including washing up, sweeping and general tidying).
10. Actors with 'adult rehearsal parts' agree to attend a number of evening rehearsals (Thursday 7.30-9.30pm), a long technical rehearsal (up to 6 hours, finishing at 7pm), and two back-to-back dress rehearsals (up to 6 hours, finishing at 7pm).

## Cast and Crew Commitment

### **Cast**

**Rehearsals:** Sunday afternoons ('adult and youth rehearsal parts') and Thursday evenings ('adult rehearsal parts' only) from the beginning of September to the performance dates. Unless you are a lead character, you are not likely to be called to every rehearsal. **Plus 'Key dates'.**

### **Crew**

This is a guide to the level of commitment, based on task. See 'Panto crew and admin roles' document for more detail.

[1] **Sound Designer/Operator, Deputy Stage Manager (DSM), Directors, Assistant Director(s), Musical Director:** Sunday afternoons and Thursday evenings from the beginning of September to the performance dates. Production Meetings, Tech rehearsals and fit-ups as required.

[2] **Set and Props Build and Paint Team:** As required by the Team Manager.

[3] **Production Manager, Stage Management (SM, ASM, Backstage Manager, Props Manager, Tabs ASM), Lighting (LX) Designer - Fitters - Operators, Tech Runners:** Sunday afternoons and occasional other days from 19th November "Run-through" until the end of run.

[4] **Child Chaperones (for under 12s):** Sunday afternoon Tech and Dress rehearsals and performance times on a rota.

[5] **Front of House Team:** Production dates/as required to source items for sale.

[6] **Box Office Admin, Front of House Manager, Build and Paint Team Manager, Producer, Voice Coach, Acting Coach, Choreographer:** As required from the beginning of September until production.

[7] **Costume, Hair, Make-up:** Sundays from Run-through until production, and as required before then.

## **Key Dates** (in addition to weekly rehearsals)

(Times approximate)

**Saturday 11<sup>th</sup> November - First fit-up** (crew and any extra hands)

10.00AM-5.00PM

**Sunday 19th November - RUN-THROUGH** (**full cast** and crew)

1.00PM - 7.00PM

**Saturday 25th Nov - LX Rig [Lighting Plot] /Fit-up** (Director and crew)

10.00AM - 5.00PM

**Sunday 26th Nov - TECH Rehearsal** (**full cast** and crew)

1.00PM to 8.00PM (Shorter for 'youth rehearsal parts')

**Monday 27th Nov – Tech fiddle - LX Rig/Fit-up** (Director and crew)

8.15PM - 11.00PM

**Saturday 2nd Dec - DRY TECH** (Director and crew - *no cast*)

10.00AM to 5.00PM

**Sunday 3rd Dec - DRESS Rehearsal 1 & 2** (**full cast** and crew)

1.00PM to 7.00PM (Shorter for 'youth rehearsal parts')

**Monday 4th Dec – Tech fiddle - LX Rig/Fit-up** (Director and crew)

8.15PM - 11.00PM

**Thursday 7th Dec – Line Run** (**'adult rehearsal parts' cast** and Director)

7.30PM to 9.30PM

**Friday 8th Dec - PERFORMANCE 1**

5.00PM to 11.00PM (Timings dependent on role)

**Saturday 9th Dec - PERFORMANCE 2 & 3**

Noon to 11.00PM (With break between performances - Timings dependent on role)

**Sunday 10th Dec - PERFORMANCE 4 & party**

Noon to 6.00PM (Timings dependent on role)